

*Information Technology Resource Management Council (ITRMC)*

**IDANET Steering Committee**

July 22, 2010 Meeting Minutes

(Approved by committee August 18, 2010)

The July 22, 2010 IDANET Steering Committee meeting was held in Conference Room 155 of the LBJ Building, 650 West State Street, Boise, Idaho.

**ATTENDANCE**

**Members / Alternates Present:**

John McAllister (Chair), Dept. of Labor

Mike Guryan, OCIO

Dave Tolman

**Alternates**

Lindsay Anderson, Juvenile Corrections (phone)

Alvino Artalejo, Health & Welfare

**Others Present:**

Sally Brevick, OCIO

Robin Finch, Dept. of Administration

Jon Pope, Transportation Dept.

Kathryn Romano, Transportation Dept.

Greg Zickau, OCIO

**APPROVAL OF THE PREVIOUS MINUTES**

**MOTION: Mike Guryan moved and Alvino Artalejo seconded a motion to approve the minutes of June 15, 2010 with one change; the motion passed unanimously.**

**TRANSITION STATUS UPDATE**

Mike Guryan reported that 168 circuits are being processed, including 45 in the planning stage, 20 on order, 9 with a cutover scheduled, 36 that are network-ready and 56 accepted. A Frontier DS3 Circuit contract is being processed by Purchasing for the LATA 960. With regard to the CMFONI redundant connection, a site survey has been completed at ISP, the hardware has been received and the installation is expected to happen around the third week in August.

Discussion continued regarding the plan for shutting down the ATM ring. It is anticipated that the circuit between Lewiston and Coeur d'Alene could be shut down with minimal operational impact, this is scheduled for July 30. All agencies, apart from Liquor, should be migrated by August 6.

**MOTION: Mike Guryan moved and David Tolman seconded a motion to approve the following plan:**

- **administratively shut down the Lewiston to Coeur d'Alene circuit on July 30 and order disconnect of same for two weeks later;**
- **administratively shutdown the Lewiston to Meridian link August 13 and order disconnect of same for two weeks later;**
- **Order disconnect from Coeur d'Alene to PTC by the end of August.**

**The motion passed unanimously.**

**ITD OC3 COSTS**

ITD has paid \$11,700 of the total \$17,600 cost for two months without having any traffic traverse the circuit. Greg Zickau proposed that Idanet, as part of the transition and if the funds are available, pay the full cost for July and August. There were no objections.

**MOTION: Mike Guryan moved and Alvino Artalejo seconded a motion reimburse ITD, from Idanet funds, for the balance of the 360 networks costs not already paid by Idanet, for July and August; the motion passed unanimously.**

## **FINANCIAL UPDATE**

Nick Leonardson was unable to attend the meeting but did provide the following report ahead of time.

### **IdaNet Cash Balance Projection Month ending: June 2010**

|                                      |                  |
|--------------------------------------|------------------|
| Cash balance June 2010               | \$273,630        |
| Current accounts receivable          | \$179            |
| Current accounts payable             | (\$12,526)       |
| <b>Cash available for transition</b> | <b>\$261,284</b> |

Funding thresholds:

| Source | <u>Invoices<sup>1</sup></u> |           | <b>Remaining</b> | <u>Billings<sup>2</sup></u> |                   |
|--------|-----------------------------|-----------|------------------|-----------------------------|-------------------|
|        | Budgeted                    | Expended  |                  | Billed                      | <b>Remaining</b>  |
| P&I    | 222,014                     | (139,992) | <b>82,022</b>    | (98,051.39)                 | <b>123,962.61</b> |
| WD     | 70,000                      | (44,365)  | <b>25,635</b>    | (39,415.00)                 | <b>30,585.00</b>  |
|        | 292,014                     | (184,357) | <b>107,657</b>   | (137,466.39)                | <b>154,547.61</b> |

<sup>1</sup> Funds available as of 7-21-10

<sup>2</sup> Available to bill Labor

## **MGX MAINTENANCE CONTRACT**

Due to the current status of the project, with circuits being shut down by the end of August, Mike advised the committee that the risk for the next 40 days would be low and there are recovery steps in place with Cisco should an incident occur. He therefore recommended not extending the maintenance contract, there were no objections.

## **NEW BUSINESS**

The committee discussed re-naming "Idanet", options will be considered and reviewed at the next meeting.

Greg Zickau raised the matter of the budget balance that would be available following the Idanet transition, and suggested that the remaining funds be used in the transitioning of circuits to the MAN, as part of the statewide initiative. The committee agreed that this was entirely appropriate.

**NEXT MEETING: August 18 2010, 1:30 – 2:30 in Room 155 of the LBJ Building, 650 West State Street, Boise.**

Respectfully submitted,



Sally Brevick, Office of the CIO